

Hour-by-hour board

CELL _____ DATE _____ SHIFT _____ PLAN PER HOUR _____

[illegible]

REASON CODES

1. Machine down
2. Tool change
3. Waiting on material
4. Waiting on inspection
5. Changeover
6. Short staffed
7. Quality hold
8. Other

Keep the list short and taped beside the board. After two weeks, tally the codes: the top two are your next 3C.

END OF SHIFT

Total plan ____ Total actual ____
Gap ____ Biggest code ____